



REDHILL PRIMARY ACADEMY

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10th March 2021

Dear Parents and Carers

We will be holding our consultation meetings for your child's class on Thursday 1st April 2021. Appointments will be for a maximum of 10 minutes via your child's Teams account.

As usual, we will be using our management information system to enable you to book your own slot. You will receive an e-mail with a link which will allow you to book your appointment date and time. If you need to cancel/rearrange an appointment, please also do this through the link.

An e-mail will be sent out on Thursday 18th March at approximately 7.30am which will include the link so that your booking(s) can be made.

On the time and date of your appointment, please can you be logged into your child's Teams account promptly so as not to cause any delays. We will not be able to add on any more time if you are late joining into the meeting.

If your child has SEND, we will offer you a longer appointment **as well** on Tuesday 27th April. If you feel you do not need to book both, we would advise that you book the longer time on 27th April. Further details on how to book this appointment will follow nearer the time.

Kind regards

Claire Whiting
Headteacher

"What we instill in our children will be the foundations upon which they build their future" - A Valued Member of the Thomas Telford Multi Academy Trust. Redhill embodies this through our core values of respect, friendship, responsibility, empathy, honesty & independence.

